

Application for admission

Double-click on the grey boxes to fill them out.

To be filled out by all applicants:

Student's first and last name:

Male Female

Student's date of birth:

Parent/Legal Guardian 1:

Mobile phone:

E-mail:

Parent/Legal Guardian 2:

Mobile phone:

E-mail:

In case of sole guardianship, please provide a copy of the document proving this.

Residential address:

Billing address if different from residential: *

If yes, your company and/or organisation need to sign their accord at the end of the application form.

To be filled out by applicants to the Preschool or Primary school:

Current preschool or school:

Desired starting date:

Preferred language for communicating with the school: English Swedish French

Legal Guardians' Employer(s):

Admission office notes

Application received on:

Registration fee received on:

Application refers to:

The tuition fees cover ALL educational and teacher fees. The cost of lunch, snacks and for food taken on any field trips is also included in tuition fees. The only things not included are nappies and powdered milk for the younger children.

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- Swedish-French section English-French Section

Preschool 5 days full-time (Mon-Fri 8 am – 6.30 pm)
1-2 year group: 3 115 CHF/month, 2+ years group: 2 765 CHF/month

Preschool 4 days full-time (Mon, Tues, Thurs, Fri 8 am-6.30 pm)
1-2 year group: 2 480 CHF/month, 2+ years group: 2 210 CHF/month

Preschool 5 days part-time (Mon, Tue, Thurs, Fri 8 am-3 pm and Wed 8 am-12.30 pm)
1-2 year group: 2 765 CHF/month, 2+ years group: 2 470 CHF/month

Preschool 4 days part-time (Mon, Tue, Thurs, Fri 8 am-3 pm)
1-2 year group: 2 210 CHF/month, 2+ years group: 1 960 CHF/month

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- Swedish-French section English-French Section

Primary School 5 days a week (4-8 years: Mon, Tue, Thurs, Fri 8 am-3 pm and Wed 8 am-12.30 pm, 8-12 years: Mon, Tue, Thurs, Fri 8 am-4 pm and Wed 8 am-12.30 pm)
Students from 4 years old, 26 845 CHF/year in 3 installments (1st: 8 054 CHF, 2nd: 10 738 CHF, 3rd: 8 053 CHF)

After-school program (Mon, Tue, Thurs, Fri 3 pm-6.30 pm and Wed 12.30 pm-6.30 pm)
Students from 4 years old, 5 778 CHF/year for 5 afternoons/week in 3 installments (1st: 1 734 CHF, 2nd: 2 311 CHF, 3rd: 1 733 CHF)
Program follows the Primary school schedule.

After-school Wednesdays (12.30 pm-6.30 pm)
Students from 4 years old, 1 153 CHF/year for 1 afternoon/week in 3 installments (1st: 346 CHF, 2nd: 461 CHF, 3rd: 346 CHF)
Program follows the Primary school schedule.

Holiday camps (13 weeks)
Students from 4 years old, 5 216 CHF/year for 13 weeks in 3 installments (1st: 1 565 CHF, 2nd: 2 086 CHF, 3rd: 1 565 CHF)
Program follows the Primary school schedule.
Possible to purchase single weeks for the price of 660 CHF/week, lunch fee included.

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- Swedish section Wednesdays

Primary School (8 am-12.30 pm)
Students from 4 years old, 2 714 CHF/year in 3 installments (1st: 815 CHF, 2nd: 1 084 CHF, 3rd: 815 CHF)
Program follows the Primary school schedule.

After-school program (12.30 pm-6.30 pm)
Students from 4 years old, 1 153 CHF/year for 1 afternoon/week in 3 installments (1st: 346 CHF, 2nd: 461 CHF, 3rd: 346 CHF)
Program follows the Primary school schedule.

Language courses, 90 minutes/week

Students aged 6 and older

1-2 students: 4 526 CHF/year in 3 installments (1st: 1 358 CHF, 2nd: 1 810 CHF, 3rd: 1 358 CHF)

3-5 students: 2 302 CHF/year in 3 installments (1st: 690 CHF, 2nd: 920 CHF, 3rd: 690 CHF)

6 students or more: 1 385 CHF/year in 3 installments (1st: 416 CHF, 2nd: 554 CHF, 3rd: 415 CHF)

Language level: Mother tongue Second language

SISOG, Meyrin
(Swedish, Norwegian, German,
Spanish, French)

La Grande Boissière (Swedish,
Norwegian)

Collège du Lemman (Swedish, Norwegian)

Campus des Nations
(Swedish, Norwegian)

La Châtaigneraie (Swedish, Norwegian)

Private tuition (Swedish, Norwegian)

Online (Swedish, Norwegian)

General Conditions

Application

Registration of the student is done by filling out the admission form (5 pages) and sending it to the school by regular mail or email. Applications to the Preschool and Primary school must be accompanied by a non refundable registration fee of 250 CHF per child (for the first registration at the school). When an offer of admission is received an enrolment fee of 750 CHF must be paid before the school can reserve the place. Please note that the total cost of CHF 1,000 for the Admission process is separate from the tuition fee. The admission form must be signed by both legal guardians in order to be valid. Registration for all our different classes is binding and the notice periods are valid from the date when the enrolment fee is paid (Preschool and Primary 5 days).

Banking details for payment of registration and enrolment fee.

Beneficiary: Association de l'école suédoise de Genève / 1217 Meyrin Suisse

Account number: 12 – 10403 – 9

IBAN: CH4609000000120104039

SWIFT/BIC Code: POFICHBEXX

Clearing number for Post Finance: 09000

Financial institution: PostFinance, Engehaldenstr. 37, 3030 Bern Suisse

If a child applies to a group which is full, the following wait list conditions apply:

- 1) Children with siblings in one of the school's activities have priority.
- 2) Children will be placed according to the date applied. Valid date is when the school receives a signed application form and proof of paid registration fee.

Student Fees

The Swedish International School of Geneva is a private non-profit association, run by its members and financed by student fees.

The tuition includes all necessary school material including the cost for lunch and outings.

All the fees can be increased by 3% as of September 1 every year after decision by the Board.

Special Educational Needs

The Swedish International School of Geneva wants to be as inclusive as possible and take into account different learning styles.

In the case where the school is detecting, or suspecting, any special needs for a child, it will invite the parents/legal guardians to contact relevant specialists for an assessment.

If the diagnosis determines significant support for the child, it will result in an annual fee determined by the school.

Payment

The following applies to the **Preschool**:

- Tuition is paid monthly, one month in advance. Bills will be sent out quarterly.

The following applies to the **Primary School**:

- 30% of the tuition is paid before June 30th.
- 40% of the tuition is paid before September 30th.
- 30% of the tuition is paid before January 31st.

The following applies to the **all other activities**:

- 30% of the tuition is paid before June 30th.
- 40% of the tuition is paid before September 30th.
- 30% of the tuition is paid before January 31st.

For billing on other occasions the school charges an extra fee of 30 CHF per bill.

The first late payment notice will include a 50 CHF fee. The second late payment notice will include an additional 50 CHF fee. Failure to pay after the second late fee notice will result in collection proceedings.

Discounts

The school gives a discount of 20% for the third child, 25% for fourth or more children. The discount is calculated based on the lowest fee.

Notice

1. Preschool

Application for admission to the Preschool can be made year-round.

The enrollment for Preschool may be terminated in writing at any time of the year upon three full calendar months' notice. Tuition fees are payable until the end of the notice period.

2. Primary

Application for admission to the Primary School (five days a week) can be made year-round.

Termination of the enrollment for Primary School can be done twice a year upon the following conditions:

- Notice of termination for the spring term (commencing beginning January) must be given in writing **before October 20**. In case of late termination (i.e., after October 20), tuition fees for the next spring term will be payable in full.
- Notice of termination notice for the next academic year (i.e., the autumn term starting August) must be given in writing **before February 28**. In case of late termination (i.e., after February 28), tuition fees for the next autumn term will be payable in full.

3. Other Activities

Applications for all other activities are binding for the entire academic year, with the possibility of giving notice in writing by the end of each semester.

The above terms of notice apply without exception and cannot be appealed.

Opening hours

The Preschool is open all year, with the right to close for 5 days per calendar year for teacher's pedagogical days and additional days at the discretion of the Principa.

The Primary School follows the Geneva canton's school schedule. The Primary school has the right to close for 5 days per year for teacher's pedagogical days and additional days at the discretion of the Principal.

The pedagogical days are decided by the Principal and will be communicated at least 2 months in advance.

The school will be closed during regular Swiss bank holidays (Geneva canton) plus May 1st.

Language courses

The Swedish International School offers language courses for children aged 6 and above, to the extent that this is possible to coordinate with the regular school schedule of the child. To be allowed to participate in these groups it is mandatory that the language is a **living language** in the home of the child.

Insurances

It is the responsibility of the student or the student's parents/legal guardian to subscribe to a valid health/accident insurance as well as a civil insurance.

For more details please contact the Head of Admissions.

Signed parent/legal guardian or adult student hereby submit the application of the student as described above to the Swedish International School of Geneva.

I/we have read and accepted the terms as contained in the section GENERAL CONDITIONS above.

Place and Date

Parent/legal guardian or adult student's signature

Printed name

Parent/legal guardian or adult student's signature

Printed name

** Signature representative company and/or organization*

Printed name and stamp